



REPEAT GRADE FORM

Complete this form and submit to the Registrar's Office to initiate GPA recalculation.

Name: _____ Student G#: _____

Address: _____

City, State, ZIP: _____ Date: _____

COURSE TO BE REPEATED: _____ Fall ___ Winter ___ Spr/Sum ___ Year ____
(e.g., ACC 212)

Current Course: _____ Fall ___ Winter ___ Spr/Sum ___ Year ____
(e.g., ACC 212)

1. W, AU, I, CR, and NC do not replace earlier grades.
2. A Repeat Grade Form is not to be filed if the first grade is W, I, or AU.
3. The earlier grade will remain on your transcript marked as a repeat with an E. The latest attempt will be marked with an I. Only the latest grade will be included in the calculation of your GPA.
4. Any credits earned in the earlier attempt will be removed from your cumulative total.

Completed forms may be returned in person to the Student Assistance Center in Allendale (150 Student Services) or at the Grand Rapids Pew Campus (115C DeVos),
by fax to (616) 331-2000,
by email to regdept@gvsu.edu, or
by mail to the Registrar's Office, 150 Student Services, Allendale, MI 49401.